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# STEVEN M. EVANS

## POSITION DESIRED

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A managerial position that allows me to apply my experience and interpersonal skills to the benefit and growth of an organization, their customers, employees, and myself.

## EMPLOYMENT

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07/05—07/07 Your Home, LLC, North Port, FL.

*Assistant Division Manager*

- Manage all aspects of residential construction for upstart homebuilder
- Recruit new trade partners and foster positive trade partner relations
- Monitor performance of three Construction Managers
- Assist in development of new product line
- Review plans, truss plans, site plans, and surveys
- Monitor quality of homes under construction
- Responsible for permitting new homes in multiple jurisdictions
- Maintain and monitor employee and trade partner safety program

04/04—07-05 Holiday Builders, Port Charlotte, FL.

*Assistant Division Manager*

- Monitor the performance of up to sixteen Construction Managers
- Recruit new trade partners
- Train new Construction Managers
- Review prints, truss plans, site plans, and surveys
- Coordinate land clearings
- Monitor quality of homes under construction
- Provide coverage for the Division Manager in his absence

12/02—04-04 Holiday Builders, Port Charlotte, FL.

*Construction Manager*

- Scheduled trade partners and monitor progress of home production
- Maintained quality control of all homes under my supervision
- Filled in for other C.M.s in their absence
- Ensured trade partner payment and ordering of materials
- Delivered quality homes to customers under ninety days

04/01—12/02 U.S. Home Corporation, Sarasota, FL

*Construction Manager*

- Scheduled and monitored progress of new-home production
- Maintained quality control of all homes under my supervision
- Assisted in training of new C.M.s
- Ensured trade partner payment and ordering of materials
- Reviewed blueprints, contracts, and truss layouts
- Delivered zero-defect homes in a timely fashion

EDUCATION

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08/87—08/91 Indiana State University

*Bachelor of Science, English Education*

ADDITIONAL SKILLS

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Knowledgeable in the use of Microsoft Word, Excel, and Outlook